

ANNEX 1

SECRETARIAT OF THE PACIFIC COMMUNITY

17th MEETING OF THE COORDINATING BODY (CB) OF THE PACIFIC PUBLIC HEALTH SURVEILLANCE NETWORK (PPHSN)

Suva, Fiji Islands, 1–4 November 2010

ANNOTATED AGENDA

DAY 1 Monday 1st November 2010

Joint session between the 17th meeting of the PPHSN-CB and LabNet 2010 workshop

1. Registration
Responsibility – Elise Benyon / Maria Karalo
Duration – 30'
2. Joint opening session with PPHSN-CB & 4th LabNet meeting
 - Prayer
 - Welcome speech by FSMed, SPC, WHO, Fiji MOH
 - Self introduction*Responsibility – MC*
Duration – 60'
3. Meetings' context & agendas and timetables
Election of chairperson(s) for joint sessions
Responsibility – Sala Elbourne & Tom Kiedrzyński
Duration – 20'
4. PPHSN & LabNet – Historical overview and key issues
Responsibility – Tom Kiedrzyński
Duration – 30' (incl. discussion)
Expected output: Participants in the meeting and LabNet workshop updated on PPHSN and LabNet background and development issues
5. Updates on IHR and APSED
Responsibility – Jacob Kool
Support documents: IHR (2005) and APSED summary
Expected duration: 30' (incl. discussion)
Expected output: Participants in the meeting and LabNet workshop updated on IHR and APSED
6. Syndromic Surveillance update
Responsibility – Jacob Kool
Support documents “A practical guide for implementing syndromic surveillance in Pacific islands Countries and Territories 2010” & “Pacific Outbreak Manual – Version 1”, available on request
Duration – 30' (incl. discussions)
Expected output: Participants in LabNet workshop briefed about syndromic surveillance

Separated session of the 17th meeting of the PPHSN-CB

7. Election of a Chairperson for the 17th CB meeting.
Responsibility: Tom Kiedrzyński & all.
Expected duration: 10'
8. Feedback from PICTs

Responsibility: Tom Kiedrzyński & all.

Expected duration: 20'

Expected output: areas for discussion raised by PICTs not directly represented in the PPHSN-CB taken into account

9. PPHSN-CB briefing session 2 – PPHSN-CB TOR, incl. PPHSN-CB renewal and proposed new allied members: InVS, SEGA (IOC). Regional representation.

Responsibility: Tom Kiedrzyński

Support documents: PPHSN TORs, information on InVS, ECDC, SEGA (IOC)

Expected duration: 40' (incl. discussion)

Expected output: PPHSN-CB TORs reviewed and endorsed and decision made on potential new allied members

10. Review of progress since 16th PPHSN-CB meeting

Responsibility: Christelle Lepers

Support documents: minutes from 16th PPHSN-CB meeting

Expected duration: 30'

Expected output: Progress reviewed since the last PPHSN-CB meeting, with decision on pending recommendations and further steps

11. Review of PPHSN framework 2003-2006 and key additional recommendations: how do we go about it?

Responsibility: Tom Kiedrzyński

Support documents: PPHSN Strategic Framework 2003-2006 & Recommendations from the 14th meeting of the PPHSN Coordinating Body

Expected duration: 30' (incl. discussion)

Expected output: Decision on how to update the PPHSN framework

DAY 2 Tuesday 2nd November 2010

12. Brief summary of day 1 (key points)

Responsibility : chairperson

Expected duration: 10'

13. Last PRIPPP updates and post-project follow-up

Responsibility: Radha Etheridge

Support documents: summary of ICR findings, recommendations of 3rd PAPITaF meeting, PRIPPP extension plan, report on review of the impact of PRIPPP infection control activities

Expected duration: 1h20' (incl. discussion)

Expected output: Advice as well as feedback on the planning, implementation and monitoring of the PRIPPP provided to SPC

14. Collaboration with Animal Health (“One Health”)

Responsibility: Ken Cokanasiga / PHOVAPS

Support documents: PHOVAPS, “One Health” concept

Expected duration: 40' (incl. discussion)

Expected output: Agreement on systematic approach to collaboration with Animal Health at the regional level

15. PICTs: interim report on implementation progress, and review of experience with the syndromic surveillance system.

Responsibility: Jacob Kool

Support document: Conclusions from the Meeting for Pacific IHR National Focal Points and PPHSN-EpiNet Representatives on Syndromic Surveillance from the 14th meeting of the PPHSN Coordinating Body.

Expected duration: 2h 20' (20' incl. 5' discussion by PICT)

Expected output: interim progress review of the implementation of Syndromic Surveillance by PICTs seating in the PPHSN-CB carried out by the CB

16. Additional business
Expected duration: 1 hour
Expected output: “buffer time” for the discussion for any additional business identified at the beginning of the meeting
17. Debriefing from:
 a. recent meetings related to surveillance and response, and
 b. global, regional and national initiatives
Responsibility: all CB members
Support documents: as found appropriate by CB members
Expected duration: 2h
Expected output: PPHSN-CB members briefed on recent meeting related to surveillance and response and on similar global, regional and national initiatives

DAY 3 – Wednesday 3rd November 2010

18. Brief summary of day 2 (key points)
Responsibility: chairperson
Expected duration: 10’
19. Training/EpiNet team capacity building. Technical Working Group on Training (especially in Surveillance and Intervention Epidemiology)
Responsibility: Ian Rouse, Jacob Kool & Narendra Singh
Support documents: DDM training, FSM training programme, WHO training plans
Expected duration: 3 hours (incl. discussion)
Expected output: Technical working group on training in surveillance and intervention epidemiology established, with outlines of work plan in identified areas

Joint session (PPHSN-CB & LabNet)

20. Strengthening Lab-based surveillance
Responsibility – Jacob Kool / Tom Kiedrzyński
Duration – 30’ (incl. discussion)
Expected output: Principles of laboratory-based surveillance discussed with the participants in the meeting and LabNet workshop and decision about the next steps
21. WHO’s 'Asia Pacific Strategy for Strengthening Health Laboratory Services (2010-2015)'
Responsibility: Gayatri Ghadiok
Support documents: “Asia Pacific Strategy for Strengthening Health Laboratory Services (2010-2015)”, Report from the Regional Workshop on the Implementation of the 'Asia Pacific Strategy for Strengthening Health Laboratory Services (2010-2015)' in the Pacific Island Countries (if available).
Expected duration: 60’ (incl. discussion)
Expected output: Participants in the meeting and LabNet workshop briefed on the Asia-Pacific Strategy for strengthening laboratory services
22. World Café (PICTs) & Working Group (partner agencies and reference labs)
Responsibility – Christelle Lepers, Sala Elbourne & Elva Borja
Duration – 60’
World Café - Discussion to include 4 areas: 1) lab trainings 2) Shipping logistics 3) Inventory systems 4) Maintenance of equipment
Working group – Discussion about lab twinning initiative
Expected output: Discussion and decisions or recommendations about 1) lab trainings 2) Shipping logistics 3) Inventory systems 4) Maintenance of equipment and 5) lab twinning initiative
23. Report back of World Café and Working Group
Responsibility – chairpersons for each discussion group
Expected duration – 60’
Expected output: as 22.

DAY 4 – Thursday 4th November 2010

Separated session of the 17th meeting of the PPHSN-CB

24. Brief summary of day 3 (key points)
Responsibility: chairperson
Expected duration: 10'

25. Regional EpiNet Team (RET): summary of previous discussions and next steps?
[This subject was previously put on hold given GOARN decentralisation but CB members decided to progress with it again given capacity building/training concerns within the Pacific Island region]
Responsibility: Tom Kiedrzyński
Support documents: Proposed RET TORs, Directory of PPHSN resources
Expected duration: 60' (incl. discussion)
Expected output: Briefing of the participants on the previous discussions regarding the Regional EpiNet Team and decisions about the next steps

26. Way forward, incl. next meeting
Responsibility: chairperson
Expected duration: 60' (each CB member give its opinion)
Expected output: Decision about next meeting and confirmation of the way forward in areas found important by the current meeting

Joint session (PPHSN-CB & LabNet)

27. Role of regional agencies/institutions, incl. in Lab Strengthening
Responsibility: Sala Elbourne
Expected duration: 2 hours (incl. discussion) (approx. 20' each)
 - PIHOA – Mrs Vasiti Uluiviti
 - CDC – Mrs Theresa Turski
 - FSM – Mrs Aruna Devi
 - WHO – Dr Jeffrey Patridge
 - PPTC – Mr Phil Wakem
 - SPC – Dr Seini Kupu***Expected output: Participants in the meeting and LabNet workshop briefed on the potential role of the regional agencies or institutions in areas related to the Asia-Pacific Strategy for strengthening laboratory services***

 28. LabNet 2010 resolutions
Responsibility: LabNet TWB
Expected duration: 60' (incl. discussion)
Expected output: Knowledge of and contribution to LabNet 2010 resolutions

 29. Closure
Responsibility: Tom Kiedrzyński & Sala Elbourne
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